



**Minutes of the Parish Council meeting held on
Monday 15th May 2023 at 7.30pm. The meeting was held in the Venue, Liverpool Road,
Much Hoole.**

These minutes have been produced by T Hutchinson, Clerk

Present; Cllrs N. Woodcock (Chairman), K Hayes, E. Houghton, R Lea, A. Taylor, T Brown and P Cocker. Clerks R Weaver and T Hutchinson in attendance.

1. Apologies for Absence

T Hewitt

2. Declarations of Interest and Dispensations

Cllr E Houghton and Cllr A Taylor (non-pecuniary) re Village Hall.

3. Minutes of the last meeting

It was resolved to sign the minutes of the meeting of 17th April 2023 as an accurate record.

4. Adjournment for Public Participation

No public present

5. Reports from / invitations to other meetings

None

6. Cycle Track

Chris Hewitt has done the annual track maintenance and have put a concrete base down to house the picnic bench. R Weaver to order the bench. R Weaver noted that the Council need to be informed and approve in advance any works to be completed. Decision to add Hewitt Safe to carry out the annual track maintenance to the agenda every year in February with an allocation of £700 to the budget in November.

7. Finance

It was resolved to pay:

- a) Clerk in sum of £528.50 for (net for March and April salary)
- b) Reimburse clerk for expenses in relation to audit material files, computer repair and printer ink in sum of £132
- c) Reimburse Clerk for mileage, April and May £21.60
- d) Pay HMRC in sum £132 PAYE for March and April
- e) Pay Howard Davison in sum of £84 for defibrillator battery and pads.
- f) Pay community First annual insurance premium for 1st June 2023 to 31st May 2024, in sum of £444.54 (Cllrs to note that revised T&C no longer covers use of a bouncy castle operated by the Council at any events, for which an additional premium would be required)
- g) To pay Alan Taylor in sum of £90 as per annual lease on cycle track for year 2023-2024. (Cllrs are asked to note that this is the last payment under the existing lease which expires on 1st April 2024
- h) To pay Hewitt safe and lock services in sum of £623.76 for annual cycle track refurbishment
- i) To pay St Michael's Church in sum of £500 annual grant to upkeep of the burial ground
- j) **Noted – K & L**

R Weaver explained behind on audit, books need to be audited by an internal auditor, then to Council to formally agree and sign off its accounts, then to external auditors by no later than 31st July.

9. Planning

Noted

10. Village Hall update

A written report on the progress of the village hall was read to the Council by Cllr A Taylor. In summary, Charity Coronation dinner a success with over £2.5k for the children's charity. The Hoole and district history day went down very well with the community. Claire Sutton still working on the

MUGA. Partition door between the meeting room and bar is now completed but still some minor snagging item to be attended to. its finances are healthy, and next big event is the Spring Fair.

11. Appointment of new Clerk

Formally noted. Agreed to add purchase and setting up of new laptop for clerk to next month's agenda for financial approval, T Hutchinson to research prices.

12. Footpaths

Speed sign near cycle path been pulled down to head height, P Cocker reported on Love My Streets App to LCC. Low branch, causing obstruction at the end of Footpath number 30 on the A59, P Cocker agreed to saw off. A total of twelve road signs and posts are missing from Much Hoole Public Rights of Way, P Cocker to forward list to K Hayes to forward onto David Good. Proposals of £1900 for first 30ft near Puddleduck Cottage, agreed to get 3 quotes. James Nelson fixing broken stiles himself. Plaque for tree, R Lea to source.

13. Date of July Meeting

Agreed to move meeting to Monday 17th July.

14. Items for next agenda

Approval for purchase and setting up of a new Laptop for the Clerk, approval of cost of oak tree plaque, hole in fence A59, racist graffiti in the park, Safety signs on village signs, community garden, agreeing a standing order regarding three quotes only over £2k.

15. Date of next meeting

Monday 12th June at the Venue, Liverpool Old Road, Much Hoole, starting at 7.30pm.